



Re - Certification Process for Designated Occupation (Every five years) **ELECTRICIAN**

All Applicants

Step One: Registration

Applicant must download an Application Form from www.dwd.bm or collect directly from the DWD.

The following documents must be submitted with the Application (**incomplete submissions will not be considered**):

- Certified copies of recently acquired Credentials /Qualifications (within the last 5 years)
- Passport or Voters Card (if expired within the last 5 years)
 - o *(If Work Permit holder, a certified copy of Passport is required)*
- Updated Resume
- Pay the \$265 Fee (checks must be made payable to the Accountant General)
(waived until December 31, 2017)

Step Two: Documents are vetted

A Standards and Enforcement Officer (SEO) will vet all submitted documents to ensure completeness, competency comparison against the Standard and refer the application submission to the Occupational Advisory Committee (OAC) for evaluation.

FOR RECERTIFICATION ONLY

All applicants must participate in the following courses to satisfy the requirements to attain Re-Certification. The SEO will arrange course offerings.

- Analysis of Code Changes mandatory course (1 day)

AND any one of the following:

- Photovoltaic Course
- Electrical Inspector's Course
- NFPA 70 – National Electrical Code
- NFPA 72 – Fire Alarm and Signaling Systems



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- Updated Work Binder

If applicant is unsuccessful in obtaining a passing grade (70%) or does not complete the mandatory coursework they will be 'deferred' and required to meet with the Industry Assessment Panel (IAP) for an assessment. The panel can recommend any of the following options:

- Online Challenge Test (based on the NEC code)
- Applicant must produce additional documented evidence
- Applicant to conduct physical exercise on work site or Bermuda College Lab (*this will include specific area where deficiency is evident*)
- Applicant to take additional courses

A certification will not be issued until these requirements are successfully completed

Step Five: Certification Decision

Once all eligibility requirements are satisfied the final steps towards receiving National Certification are as follows:

- Occupational Advisory Committee (OAC) will inspect results of the coursework and may approve application
- Based on a recommendation from the OAC the National Training Board (NTB) and Minister may approve application
- A Public Notice bearing Applicant's full name must appear in the Official Gazette
- A Congratulatory letter, ID Card and Certificate will be issued upon successful completion of the process
- A regret letter will be issued if the applicant is unsuccessful



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Description of Full License

- Applicant must demonstrate a good working knowledge of the current National Electric Code (NEC) standard and related theory;
- Applicant must have 8 – 10 consecutive years of work experience or 8,000 hours of practical/apprenticeship training;
- Applicant must demonstrate a good working knowledge of a three (3) Phase Service Entry application;
- Applicant must demonstrate good competency based knowledge of working with high voltage (minimum of 480 volts – above 400 amp);
- Applicant must provide good references and evidence of practical experience;
- Applicant must be capable of answering field related questions;

Description of Limited License: – restricted from working within the scope of Article 517 of the National Electrical Code (Health and Care Facilities)

- Applicant must demonstrate a good working knowledge of the current National Electric Code (NEC) standard and related theory
- Applicant must have 8,000 hours of practical/apprenticeship training program
- Applicant must demonstrate a good working knowledge of a Single Phase Service Entry application
- Applicant must demonstrate a good working knowledge and competency working with 120/240 volts – 400 amps applications
- Applicant must provide good references and evidence of practical experience (work binder/ portfolio)
- Applicant must be capable of answering field related questions
- Applicant may obtain Full Certification in the future if specific requirements (as outlined above) are met