




Ministry of Education and Workforce Development
Department of Workforce Development
JANUARY 2018 TRAINING

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>1</p>  <p>Happy New Year!</p>	<p>2</p>	<p>3</p>	<p>4</p>	<p>5</p> <p>Resume Development 10:00 – 12:00pm</p>
<p>8</p>	<p>9</p>	<p>10</p> <p>Bermuda Job Board 101 10:00 – 11:00</p>	<p>11</p>	<p>12</p>
<p>15</p>	<p>16</p>	<p>17</p> <p>Bermuda Job Board Registration 10:00 – 12:00</p>	<p>18</p> <p>Organizing Your Job Search & Job Hunting Strategies 10:00 – 11:30</p>	<p>19</p> <p>Interview Skills 10:00 – 12:00pm</p>
<p>22</p>	<p>23</p> <p>Individualized Resume Critique 2:30 – 4:00 <u>By Appointment Only</u></p>	<p>24</p> <p>Developing Cover Letters 10:00 – 12:00</p>	<p>25</p>	<p>26</p> <p>Personalized Mock Interviews 10:00 – 11:30 <u>By Appointment Only</u></p>
<p>29</p>	<p>30</p>	<p>31</p> <p>Social Media Presence and Employment 10:00 – 12:00</p>		

Workshops are free to all participants. Please contact Ms. Joell at 297-7714/16 to register or email gjoell@gov.bm.