



APRIL 2015 TRAINING CALENDAR

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3 HOLIDAY GOOD FRIDAY
6	7 Developing Your Resume 10:30 – 12:00	8 Job Board Registration 2:30 – 4:30	9 Time Management 9:30 – 12:30	10 Interview Skills 10:00 – 12:00 <u>By Appointment Only</u>
13	14 Developing Your Resume 10:30 – 12:00	15 Communication & Interpersonal Skills 9:30 – 12:30 ***** Advanced Resume Development 2:30 – 4:30	16	17 Mock Interviews 10:00 – 12:00 <u>By Appointment Only</u>
20	21 Business Etiquette 9:30 – 12:30 ***** Developing Your Resume 10:30 – 12:00	22 Job Board Registration 2:30 – 4:30	23	24 Interview Skills 10:00 – 12:00 <u>By Appointment Only</u>
27	28	29	30	

Workshops are free to all participants! Registration is preferred. Please call Ms. Joell at 297-7714/16 or register via email to gjoell@gov.bm.